



CHARTER/BYLAWS
Approved Revision 6/6/07

Article I - Name

The name of this Society for Imaging Informatics in Medicine (SIIM) special interest group shall be FUSUN (FUJI SYNAPSE USERS NETWORK), hereafter referred to as "FUSUN." FUSUN is an independent Synapse User Group, formed under the auspices of SIIM.

Article II - Purpose

The purpose of the FUJI SYNAPSE USERS NETWORK (FUSUN) will be:

1. to facilitate communication of FUSUN members and Fuji relating to the use of Synapse;
2. to provide FujiFilm Medical Systems USA, Inc. with direction concerning product enhancement and maintenance; and
3. to create an environment that will afford Synapse Users a forum to exchange ideas and recommend solutions from their PACS colleagues throughout the world.

Article III - Membership and Voting

1. Membership is open to any organization that is a licensee of FujiFilm Medical Systems USA, Inc., actual users, or soon to be users of Fuji Synapse that are in good standing and that will support the purpose of FUSUN.
2. Membership is by institution. A FUSUN institutional membership allows up to five representatives per institution; the primary representative and four alternates. Changes in institutional representatives must be submitted in writing by the primary representative to the SIIM office.
3. If an institution wishes to have more than five representatives, in total, from the same site, additional representatives may become members of FUSUN through the purchase of a supplemental membership. Each supplemental membership allows up to five additional representatives; however, the primary representative for the institution will not change. The annual dues for each supplemental membership will be 50% of the primary institutional membership dues.
4. If an institution wishes to have more than one site within its system participate as a member of FUSUN, each additional site may join as a member separate from the primary institution, or as a supplemental member.
 - a. If a site joins as a member separate from the primary institution, representation will consist of one primary and four alternates, and annual membership dues will be paid by the institution at the rate appropriate to its institutional membership status with SIIM (\$200 for non-institutional members/\$100 for SIIM institutional members).

- b. If a site joins as a supplemental member, representation will consist of up to five alternates; however, the primary representative for the institution will not change. The annual dues for each supplemental membership will be 50% of the primary institutional membership dues.
1. Active status in FUSUN entitles a member to receive FUSUN mailings and to vote at FUSUN meetings.
2. Each active member organization present at the meeting will be entitled to one (1) vote on matters brought before the members. Five percent (5%) of the active members will constitute a quorum.
3. Employees of a member organization will have the right to hold office.
4. There will be no limit on the number of individuals from a member organization that are allowed to participate in FUSUN meetings.
5. FUSUN officers will review FUSUN membership guidelines and dues structure on an annual basis.

Article IV - Policy and Procedures

1. The FUSUN will be non-profit and self-governing under the auspices of SIIM.
2. Members, member representatives and attendees must adhere to the objectives and charter of the FUSUN.

Article V - FUSUN Officers

The Executive Committee of the FUSUN will consist of the following officer positions:

- Chairperson
- Chairperson-Elect
- Past Chairman
- Secretary/Treasurer

Duties of each are as follows:

Chairperson:

- Overall responsibility for the continued functioning of FUSUN.
- Plan and preside at all meetings of FUSUN and its officers.
- Exercise general supervision over the activities of FUSUN.
- Maintain communications with FUSUN members, Fuji, and other product user groups.

Chairperson-Elect:

- In the absence of the Chairperson, perform all responsibilities of the Chair. Assume any responsibilities delegated by the Chair. The Chairperson-Elect automatically becomes Chairperson on July 1 following his/her term as Chairperson-Elect.

Immediate Past Chairperson:

- In the absence of the Chairperson and Chairperson-Elect, perform all responsibilities of the Chair. The immediate past chairman shall be the primary liaison between all committees and tasks forces and the Executive Committee.

Secretary/Treasurer:

- Prepares minutes/record of all educational meetings of the FUSUN.
- Oversees the following administrative functions:
 - Prepares minutes of all group business meetings and conference calls;
 - Records attendance at meetings and determine if a quorum exists;
 - Maintains a roster of active and inactive members and a current mailing list containing membership information;
 - Updates the FUSUN Charter as necessary;
 - Mails meeting announcements to current members;
 - Receives and disburse all FUSUN funds; and
 - Maintain financial records and report on the financial condition of the FUSUN in accordance with the Executive Committee, the SIIM Board of Directors, and the SIIM Treasurer.

Vacancies:

A vacancy in any office position will be filled by special appointment of the Chair.

Elections:

- Elections of new officers will be conducted at the annual meeting, coinciding with the SIIM annual meeting and will serve for two years beginning July 1.
- Nominations for elective office will be presented to the membership from the nominating committee and the floor. Each nomination must be accompanied by a statement from the nominee of his or her willingness to serve if elected.
- The recommended slate of officers shall be elected by a simple majority vote of attending member organizations then submitted to the Chairman of the SIIM Board of Directors for official appointment.
- Every individual is eligible to serve for office.
- No member may hold two (2) offices simultaneously.
- Any officer may be removed from office for just cause as simply evidenced by two-thirds (2/3) majority vote of those present at a FUSUN meeting.

A Fuji liaison to the Executive Committee is to be appointed by FujiFilm Medical Systems USA, Inc.

Article VI - Meetings

One-day FUSUN educational meetings will be held at least once a year at the SIIM annual meeting.

Article VII - Amendments

- Proposed Amendments to this FUSUN Charter will be submitted in writing to the Chairperson by any active member of the FUSUN.
- Approval of Amendments will be constituted by a simple majority vote of the FUSUN members present and voting.

Benefits of Membership

Benefits of membership include, but are not limited to the following:

1. A vehicle to help other users to solve problems. This will occur through forums, e-mail lists, and educational services on both an informal and formal basis.
2. Provide input to vendor on acute problems with the current version and prioritized lists for future products. The user group will be responsible to organize, prioritize and present this list to the vendor for consideration.